



Director of Negotiations and Servicing Competition #2017-10

DUTIES NSGEU has a permanent management position open for a committed trade unionist with proven skills in negotiations, grievance processing, management of staff and delivery of membership services. Reporting to the Executive Director, this position will have delegated responsibility for the overall delivery of Union services in the Negotiation & Servicing section, which includes collective agreement administration; negotiations; grievance handling; arbitration and appeals; research; membership education; communications; occupational health and safety; pensions and benefits; policy analysis; and, organizing.

As part of the Union's management team, the Director of Negotiations & Servicing will participate in the short and long term planning of the Union to best meet the continuing needs of the members. The Director will, in consultation with the Executive Director, plan, organize and coordinate servicing staff activities and be responsible for a variety of services being delivered in accordance with Union policy.

The Director will be responsible for the support, training, and management of the day-to-day activities of the staff under her/his direction. He/she will review and evaluate the results of staff activities; participate in selection of staff; determine work assignments; act as a resource person for staff under her/his direction; and represent the employer in a variety of labour-management matters.

QUALIFICATIONS: Position requires strong management skills and a thorough understanding of the NSGEU's structure and various membership services; well-developed written/oral communications skills; good interpersonal skills and the ability to work with both staff and elected members; a thorough knowledge and demonstrated skills in the administration, interpretation and negotiation of collective agreements, grievance and arbitration processes, and various membership representation issues or equivalent combination of training and experience.

The successful candidate will be able to interpret complex issues; to provide leadership to staff under conflicting restraints; and to plan, implement and evaluate union services and programs.

Applicants must have experience in negotiations, arbitration and advocacy work; an extensive background in the union movement and level of education commensurate with needs and expectations of the position; a strong commitment to the labour movement and its goals; the ability to problem solve, to work creatively under tight deadlines and to adjust to changing priorities. Sound political judgement and familiarity with both trade union and public policy issues are definite assets.

Pay Level: \$125,606.00

CLOSING: Please submit your application, identifying the competition number, together with a resume outlining your qualifications, skills and experience to: NSGEU, Attn: Ms. Robin MacLean, Executive Director, 255 John Savage Avenue, Dartmouth NS B3B 0J3 or e-mail to jobs@nsgeu.ca or via facsimile at 428-0190 **no later than 5:00 pm on Thursday, September 28, 2017.**