



## MEMBER BURSARY REQUIREMENTS/CHECKLIST

An individual applicant may only ever receive one (1) NSGEU Member Bursary.

### HAVE YOU:

- \_\_\_\_\_ Answered all questions on the application, **whether applicable or not.**
- \_\_\_\_\_ Signed your application. (below)
- \_\_\_\_\_ A letter, from the Registrar's office that confirms current enrolment, from a recognized university or other institution of higher learning leading to a degree, diploma or certificate, must be included. A "Letter of Application"/"Letter of Admission"/"Letter of Acceptance" will NOT be valid.
- \_\_\_\_\_ Provide copy(s) of prior year Canada Revenue Agency Notice of Assessment to verify all household sources of income, excluding dependent children, must accompany the application. (T4s and paystubs will **NOT** be accepted)
- \_\_\_\_\_ All applicants must compose and submit a 500-word essay on the history and importance of the Labour movement in Nova Scotia and its impact on the applicant.

I certify that the foregoing statements are complete to the best of my knowledge and hereby give authorization to NSGEU to verify any information given on this application.

Date: \_\_\_\_\_ Signature of NSGEU Member (Applicant): \_\_\_\_\_

### Penalty:

If evidence is found that the questions were answered falsely, the application will be considered void. In cases where bursaries have already been awarded, reimbursement will be required from the NSGEU member.

### Confidentiality:

Application information is highly confidential and will be treated as such. Members of the Education Committee acknowledge, respect and confirm that they will at all times keep confidential all information contained within the application.

### **FOR OFFICE USE ONLY:**

Information Complete: \_\_\_\_\_ Information Incomplete: \_\_\_\_\_

Name of Award Given: \_\_\_\_\_ Amount: \_\_\_\_\_

Date: \_\_\_\_\_ Chairperson's Signature: \_\_\_\_\_

**\*Please Note: Only successful applicants will receive notification of award\***

## **GUIDELINES FOR NSGEU BURSARIES AWARDED TO NSGEU MEMBERS**

### **Conditions of Award**

Twice yearly, within 45 days following the application deadline, the Nova Scotia Government & General Employees Union is offering bursaries for the following numbers and amounts (at the discretion of the NSGEU Education Committee) to be awarded to members in good standing.

#### **Each Fall – 15 - \$1000.00 Bursaries**

- |                               |        |             |        |
|-------------------------------|--------|-------------|--------|
| 1. Bill Hebert Memorial       | \$1000 | 9. Unnamed  | \$1000 |
| 2. Carmen Williams Memorial   | \$1000 | 10. Unnamed | \$1000 |
| 3. Kathleen Morrison Memorial | \$1000 | 11. Unnamed | \$1000 |
| 4. Unnamed                    | \$1000 | 12. Unnamed | \$1000 |
| 5. Unnamed                    | \$1000 | 13. Unnamed | \$1000 |
| 6. Unnamed                    | \$1000 | 14. Unnamed | \$1000 |
| 7. Unnamed                    | \$1000 | 15. Unnamed | \$1000 |
| 8. Unnamed                    | \$1000 |             |        |

#### **Each Spring – 14 - \$1000.00 Bursaries**

- |                           |        |             |        |
|---------------------------|--------|-------------|--------|
| 1. Cheryl Morton Memorial | \$1000 | 9. Unnamed  | \$1000 |
| 2. Linda Sirota Memorial  | \$1000 | 10. Unnamed | \$1000 |
| 3. Unnamed                | \$1000 | 11. Unnamed | \$1000 |
| 4. Unnamed                | \$1000 | 12. Unnamed | \$1000 |
| 5. Unnamed                | \$1000 | 13. Unnamed | \$1000 |
| 6. Unnamed                | \$1000 | 14. Unnamed | \$1000 |
| 7. Unnamed                | \$1000 |             |        |
| 8. Unnamed                | \$1000 |             |        |

The bursaries will be based on the financial need of the applicant.

Applications and all supporting documentation must be filed with the NSGEU on, or prior to, October 15th to be eligible for Fall Bursaries and March 15th to be eligible for Spring Bursaries in each year.

The bursary will be tenable for a program of study leading to a degree, diploma or certificate at any recognized university or post-secondary institution and will not be awarded to the candidate until evidence is provided by the Registrar of the university or other institutions of the candidate's attendance.

An individual applicant may only receive one (1) NSGEU Scholarship/Bursary in a lifetime.

Authentic signature of the actual applicant and member must appear on Application Form. Any other signature will cause the application to be invalid and therefore denied.

#### **Note:**

If evidence is found that the questions were answered falsely, the application will be considered void. In cases where bursaries have already been awarded, reimbursement will be required from the NSGEU member.

#### **Eligibility**

The Applicant must be a Nova Scotia Government & General Employees Union member in good standing for at least 12 months prior to the application.

A clear definition of a member in good standing can be found in the NSGEU Constitution and By- Laws.

Applicants having met the above; who wish to continue their academic education on a full-time

basis, therefore resigning from their employment to attend a post-secondary institution will remain eligible.

## **Requirements**

1. Successful applicants who have resigned from their employment will remain eligible only upon proof of attendance on a full-time basis. Failure to do so will result in their disqualification.
2. All questions (blank spaces) on the application form must be completed. The application form must be signed by the applicant.
3. A letter, from the Registrar's office that confirms current enrolment, from a recognized university or other institution of higher learning, leading to a degree, diploma or certificate, must be included. A "Letter of Application"/"Letter of Admission"/"Letter of Acceptance" will NOT be valid.
4. All applicants must compose and submit a 500-word essay on the history and importance of the labour movement in Nova Scotia and its impact on the applicant.
5. Provide copy(s) of prior year Canada Revenue Agency Notice of Assessment to verify all household sources of income, excluding dependent children, must accompany the application. (T4s and paystubs will NOT be accepted)
6. Successful recipients of bursaries must be prepared to enter into normal Union publicity that goes with receiving such an award and will not be eligible to receive another NSGEU Member Bursary award.

The NSGEU Bursary for NSGEU members:

The Bursary will be tenable at any recognized post-secondary institution.