NSGEU STAFF VACANCY
LABOUR RELATIONS OFFICER 1 – EXTERNAL
PERMANENT FULL-TIME
COMPETITION #2026-16

The NSGEU is seeking a permanent, full-time Labour Relations Officer 1 at our Head Office in Dartmouth, NS.

DUTIES: Independently investigate member complaints and determine the proper application of collective agreements; independently prepare and present grievances at all levels of the grievance procedure; provide advice to members on contractual and other employment related matters; handle a large volume of written and oral inquiries; assist in organizing campaigns. Responsibility to interact directly with NSGEU members in a variety of employment-related situations.

QUALIFICATIONS: Extensive recent experience in independently investigating labour-related complaints and following those issues through designated processes to conclusion. Demonstrated leadership, organizational, advocacy, investigative, interpretative and communications skills; demonstrated ability to operate with a high degree of independence in a sometimes difficult high stress environment; demonstrated ability to analyse complex problems, manage caseloads, maintain deadlines and deal with conflicting work demands; extensive experience and proficiency in the preparation and presentation of grievances; ability to prepare concise reports, contract documentation and correspondence; requires excellent oral and written communication skills; excellent interpersonal skills and experience in mediation and negotiation; well-developed investigative and interpretative skills. The successful candidate must have a working knowledge of labour law and practices and must be able to deal with people in a variety of stressful situations. The successful candidate should have the ability to understand and apply legal advice.

Experience in the trade union movement and knowledge of trade union history and public sector unionism are considered assets.

ABOUT THE POSITION: This is a senior staff position in our organization and it is based in Dartmouth. This is a demanding job and involves significant contact with NSGEU members and various employers. Some evening and weekend work as well as travel will be required. Servicing Staff are required as a condition of employment to provide a suitable vehicle to use daily in the performance of their duties.

The NSGEU is committed to diversity in the workplace and we encourage applications from candidates from all equity seeking groups. Candidates who identify as being from any equity seeking community are encouraged to voluntarily self-identify in the application process.

PAY LEVEL: Starting at $97,171

CLOSING: Please submit your cover letter and resume (merged into one document and identifying the competition number) outlining your qualifications, skills and experience to NSGEU 255 John Savage Avenue, Dartmouth NS B3B 0J3 or e-mail to jobs@nsgeu.ca or via facsimile at (902) 428-0190 **no later than 5:00pm November 4, 2026 .**

We thank all applicants for their interest but wish to advise that only candidates selected for an interview will be contacted further. No interviews from outside IAMAW, Local 2797 and NSGEU memberships shall take place until such time as all qualified applicants from the above have been interviewed and no successful candidate found. NSGEU will request time for union leave for the successful applicant where necessary.